



Public Health
Prevent. Promote. Protect.

VICTORIA COUNTY

PUBLIC HEALTH DEPARTMENT

2805 N. Navarro, Victoria, TX 77901

Position: RN Public Health Nurse

Essential

2023

Full-time Position

Salary: \$24.56 - \$28.90

Non-Exempt

Open until filled

SUMMARY

The person filling this position collaborates effectively with Victoria County Public Health Department (VCPHD) team members; coordinates services between and among outside agencies; and provides quality public health nursing services to meet the needs of the citizens of Victoria County. Reports to Nurse Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Identifies the physical, social and emotional health needs of individuals and families through systematic assessment utilizing professional skills, health history, physical evaluation, laboratory and other diagnostic tools.
- Teaches, supervises and counsels the patient and family members regarding the care and other related problems of the patient.
- Applies epidemiological methods for disease control to individuals, families and communities including: interviewing clients/surrogates during vaccine-preventable disease/tuberculosis investigations, coordinating investigations and care with Department of State Health Services personnel, local health authority, infection preventionists and physicians' offices, as needed, to ensure appropriate control measures are implemented.
- Assists families in achieving healthful, safe living for all age groups by giving instruction and guidance in the basic principles relating to accident prevention, communicable disease control, nutrition, child growth and development, and physical and emotional fitness.
- Imparts information about services to professional organizations and other community groups as assigned in a manner consistent with policies and functions of VCPHD and the affected agency.

- Coordinates grant activities as program manager when assigned. Duties to include gathering and submitting reports, policy and procedure creation and maintenance and general oversight of grant.
- Administers immunizations.
- Performs health assessments consistent with training and experience.
- Conducts appropriate adult or child screenings consistent with training and experience.
- Performs phlebotomy on clients when serum lab tests are necessary.
- Counsels clients with specific health goals.
- Inventories nursing supplies.
- Performs other duties as assigned.
- Absolute client confidentiality is expected, and breach of such is grounds for immediate termination.

SUPERVISORY RESPONSIBILITIES

- None.

EDUCATION AND/OR EXPERIENCE

- Two (2) years of full-time paid employment as a practicing registered nurse.

Or

- A bachelor's degree from an accredited college or university, plus one (1) year of full-time paid employment as a practicing registered nurse.

Or

- A Bachelor of Science degree in Nursing from an accredited college or university.

LANGUAGE SKILLS

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS

- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume.

- Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

- Current, Licensed Registered Nurse through the Texas State Board for Nursing.
- Current Texas driver's license
- Current Basic Life Support Certification

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sit at a desk, talk, and/or hear over 2/3 of the time.
- Stand, walk, reach with hands and arms, climb or balance, stoop, kneel, crouch, crawl, taste and/or smell under 1/3 of the time.
- Up to 25 pounds lifting under 1/3 of the time.
- Over 25 pounds lifting none of the time.
- Close vision, at 20 inches or less, and distance vision, at 20 feet or more, is required, with or without correction.
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WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Exposure to wet or humid conditions, work near moving mechanical parts, work in high or precarious areas, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, extreme cold (non-weather), extreme heat (non-weather), risk of electric shock, work with explosives, risk of radiation, and/or vibration occurs none of the time.

- Exposure to moderate noise levels.

Apply to Human Resources, Victoria County Courthouse. EEOE. No phone calls please. Applications are required. Employment Applications can be found online under the employment jobs link or <https://www.vctx.org/page/employment>.

Victoria County Human Resources
115 N. Bridge St., Room 127
Victoria, TX 77901