



**Public Health**  
Prevent. Promote. Protect.

# VICTORIA COUNTY

## PUBLIC HEALTH DEPARTMENT

2805 N. Navarro, Victoria TX 77901

**Position: PAT Parent Educator (Texas Home Visiting)**

**2022**

**Essential**

**Full-time Position**

**Salary: \$15.45- \$18.18**

**Non-Exempt**

**Open until filled**

### **SUMMARY**

This position is a certified parent educator who implements the Parents as Teachers model, emphasizing parent-child interaction, development-centered parenting and family well-being in their work with families. Utilizing the PAT Foundational 1 and 2 Curriculum in culturally sensitive ways, the parent educator partners, facilitates and reflects with families.

### **ORGANIZATIONAL RELATIONSHIPS**

- Reports to MIECHV Program Manager
- Has frequent contact with personnel, state and county agencies, physicians, medical centers and hospitals; and other stakeholders, including children and adults in the general population.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Engage in recruitment activities.
- Complete an initial and annual family-centered assessment with each family.
- Develop, monitor and review goals with each family.
- Plan, provide and document personal visits focused on parent-child interaction, development-centered parenting and family well-being.
- Use the PAT Foundational curriculum to share research based information with families.
- Provide group connections to give families an opportunity to build social connections with each other, engage in parent-child interaction activities, and increase their knowledge of ways to support children's development.

- Complete an initial and annual developmental screening and health review for each enrolled child.
- Connect families to resources that help them reach their goals and address their needs.
- Help parents and children transition to other services as needed, to preschool, or to kindergarten.
- Maintain and submit in a timely way all required family and program documentation.
- Organize and inventory supplies/materials, etc.
- Participate in at least 2 hours of reflective supervision monthly and at least 2 hours of staff meetings monthly.
- Obtain competency-based professional development and renew parent educator certification annually.
- Participate in continuous quality improvement.
- Attend meetings as assigned: PEI Regional collaborative meetings, TXPAT Home Visitation trainings and meetings.
- Other duties as assigned.

#### **SUPERVISORY RESPONSIBILITIES**

- None.

#### **EDUCATION AND/OR EXPERIENCE**

- Bachelor's Degree or four-year degree in early childhood education, social work, health, psychology or a related field is recommended. It is acceptable for parent educators to have a two-year degree or 60 college hours in early childhood or a related field. Supervised experience working with young children and/or parents also recommended. It is essential that parent educators have at least a high school diploma or GED and a minimum of two years' previous supervised work experience with young children and/or parents.
- Knowledge of infant/child development, parent-child attachment, maternal-infant health and dynamics of child abuse and neglect.
- Experience in working in community based programs preferred.
- Experience and willingness to work with a culturally diverse population.
- Bilingual: Spanish a plus.

## **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge of community resources and agencies.
- Knowledge of infant and child development.
- Ability to build trust relationships and communicate clearly and professionally with a range of community stakeholders.
- Excellent oral and written communication skills.
- Computer skills.
- Ability to work independently, as well as in teams.
- Must be prepared to travel to various program sites.

## **CERTIFICATES, LICENSES, REGISTRATIONS**

- Valid Texas Driver's License and automobile insurance.
- Current Basic Life Support Certification.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sit at a desk, talk, and/or hear over 2/3 of the time.
- Stand, walk, reach with hands and arms, climb or balance, stoop, kneel, crouch, crawl, under 1/3 of the time.
- Up to 25 pounds lifting under 1/3 of the time.
- Over 25 pounds lifting none of the time.
- Close vision, at 20 inches or less, and distance vision, at 20 feet or more, is required, with or without correction.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Exposure to wet or humid conditions, work near moving mechanical parts, work in high or precarious areas, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, extreme cold (non-weather), extreme heat (non-weather), risk of electric shock, work with explosives, risk of radiation, and/or vibration occurs none of the time.
- Exposure to moderate noise levels.

Apply to Human Resources, Victoria County Courthouse. EEOE. No phone calls please. Applications are required. Employment Applications can be found online under the employment jobs link or <https://www.vctx.org/page/employment>.

Victoria County Human Resources  
115 N. Bridge St., Room 127  
Victoria, TX 77901