

GAME ROOM PERMITS

The Victoria County Sheriff's Office regulates Game Room Permits for Victoria County. The game room permits are issued by the Victoria County Sheriff's Office and are valid for one year from date of issue. Renewal notices are mailed to permit holders 30 days prior to the permit expiration date.

A permit issued pursuant to the Victoria County Game Room Ordinance (hereinafter referred to as "the Regulations") is required to operate a game room. As outlined in Subsection 2.1(a) and Subsection 2.8 of the Regulations, a person who operates a game room without first paying the fee and securing a game room permit, or who operates a game room after the permit thereof has been revoked or suspended, shall be assessed a civil penalty not to exceed \$10,000.00 per violation. Each day a violation occurs or continues to occur is considered a separate violation. Further, a person commits a Class A misdemeanor offense if they intentionally or knowingly operate a game room in violation of this subsection.

Pursuant to Subsection 2.1(b)(2) of the Regulations, the following non-refundable fee schedule applies to game room permit applications:

- Application for a NEW Game Room Permit: \$1,000.00
- Application for RENEWAL of a Game Room Permit: \$1,000.00

Payments are to be made by money order or cashier's check ONLY. Money orders and cashier's checks must be made payable to the County of Victoria. Payments shall be made to the Victoria County Treasurer's Office (205 N. Bridge St. Rm 110).

Instructions for Completing the Game Room Application:

- Print clearly or type – If the application is not legible, it will not be accepted.
- Application fee must be paid prior to application submission. Receipt from the Victoria County Treasurer's Office will be required to be submitted with the application as proof of payment.
- All applicants MUST apply in person at the Victoria County Sheriff's Office.
- Incomplete applications shall not be accepted. The application process will not begin until you:
 - Fill out the entire application, including the verification page, and submit it in person to the Victoria County Sheriff's Office Game Room Permit Administrator, or their designee.
 - Provide all necessary information required by the application and the Regulations
 - Provide all required documentation and information listed in Subsection 2.1(c)(1-17) of the Regulations.
 - Make payment to the County of Victoria as outlined above and provide the receipt at the time of application. Note: A receipt showing payment of the application fee is NOT a game room permit.

Inspection Process:

Pursuant to Subsection 2.1(b)(5) of the Regulations, once a complete application has been received along with the required information and documentation, the Game Room Permit Administrator will conduct up to three (3) inspections of the proposed game room to ensure compliance with the Regulations. The applicant must be present in person during these inspections and provide an interpreter if necessary.

The applicant shall have sixty (60) days from the initial inspection to complete the inspection process pursuant to Subsection 2.1(b)(6) of the Regulations. It is the applicant's responsibility to ensure the process is completed within the requisite sixty (60) days.

Duty to Comply with the Regulations:

If you are issued a permit to operate a game room pursuant to the Regulations, you have a duty to comply with all provisions contained in the Regulations. Any violation of Section 2 or 3 of the Regulations can result in suspension or revocation of your Game Room Permit.

If the applicant or any other Owner, Operator, employee, agent, and/or any other individual acting for, or acting on behalf of your proposed game room violates any offense outlined in Subsection 2.2(b)(1) or Subsection 3.12(a) of the Regulations, your game room permit shall be immediately revoked. Additionally, if any violation of any offense outlined in Subsection 2.2(b)(1) or Subsection 3.12(a) of the regulations occurs on the premises of your game room, your game room permit shall be immediately revoked.

To obtain a copy of the Game Room Permit Application:

In person:

Victoria County Sheriff's Office
101 N. Glass St.
Victoria, TX 77901

Online:

[Download application here.](#)

