

# **VICTORIA LEPC (LOCAL EMERGENCY PLANNING COMMITTEE)**

**205 NORTH BRIDGE EOC CLASSROOM BASEMENT LEVEL**

**THURSDAY JULY 31, 2014 2 P.M**

## **MINUTES**

Meeting was called to order by Robbie Kirk. Introductions were made. There were no minutes that needed to be approved. Discussion was made about the election of LEPC secretary. Linda May had volunteered to take position until yearly elections were held. Jeb Lacey stated that there was not enough money or time for Emergency Management personnel to help with secretarial duties at this time and he suggested that the LEPC produce a community staff to do this task. Robbie Kirk stated that in order for the Victoria LEPC to be a productive organization everyone would have to become more organized and be willing to help with the purpose of the organization. Lee Cantu stated that he thought it was mandatory for the city/ county to have a LEPC. Jeb Lacey explained the reason for this as stated in bylaws(section 2-A).

Rex Mayes suggested that dues be collected to strengthen Victoria LEPC. Roger Smith explained that LEPC duties and purposes took time and money to be done properly. Police Chief J.J. Craig asked when this LEPC was formed. Fire Chief Taner Drake asked how much money was needed to be generated and what was the overall mission of the local LEPC. After discussion on purposes were held a copy of the Bylaws were handed out which include the local LEPC goals. Roger Smith spoke about other LEPC's in our area and will get info from them about collection of dues. Exceptions for nonprofit areas were discussed.

Robbie Kirk stated that this LEPC must realize that the LEPC was here to protect our community and this LEPC must become more organized and he agreed with Rex Mayes that dues be charged. Jeb Lacey stated that a 501-C-3 should be established. Sean Kennedy (Victoria County Treasurer) will check on getting the 501-C-3 paperwork started. Roger Smith suggested that a grant writer be contacted and that he would contact other LEPC's to review their policies and procedures. Melody Lytle stated that she could help.

Discussion was held about public awareness. O.C. Garza stated that Channel 15 could be used. LEPC needs public input. Trucking and oil companies need to be included.

Discussion was held about doing another flow study be held. Other training, trucking industry, city sirens, haz-mat and public education was discussed.

Steering committee chairs and member were discussed. Committee chairs should contact member and see what needs to be done to get committee's reestablished.

Robbie Kirk stated that Directors and officers insurance must be established.

John Crews brought up members not attending meeting. Regarding Article V, section 4, discussion was held and John Crews made motion and seconded by Melody Lytle that any member with 2 or more absences in calendar year is subject to being disqualified at the request of the LEPC to the County Judge and the SERC. Vote passed.

A LEPC membership update form was passed around to be updated. 31 people attended meeting.

Meeting was adjourned at 3:05 p.m.