



Public Health
Prevent. Promote. Protect.

Victoria County Public Health Dept.

Board of Health Minutes

Board of Health		DATE/TIME: 06.13.2018; 12:00 pm – 1:00 pm CST LOCATION: Victoria City County Health Department Board Room 2805 N. Navarro St. Victoria, Texas 77901 (361) 578-6281	
OFFICERS: CHAIR: Bonnie Petty, RN VICE-CHAIR: Dr. Daniel Cano M.D. SECRETARY: Derrick L. Neal M.P.A.	MEMBERS: David Murphy, Bonnie Petty (Chair), Bonnie Petty, RN (Vice-Chair), Dr. John McNeill, Dr. Lee Zeplin, Dr. Daniel Cano, Darla Strother, Dr. Javier Vasquez-Ortiz, M.D., Dr. Malcolm Sumbera D.D.S and Henry Holloman Members present: Bonnie Petty RN, (Chair), Dr. Daniel Cano, (Vice-Chair), Dr. John McNeill, Henry Holloman, Darla Strother, Dr. Malcolm Sumbera M.D. & Derrick L. Neal M.P.A., David Murphy Guests/ Victoria County Staff Present: Delilah Perez RN, Assistant Public health Director, Craig Kirkpatrick, Chief Animal Control Director, Samantha Friar, Finance Director, Brittany Burgess M.P.H. Epidemiologist/ Accreditation Coordinator, Tammy Fikac R.S., C.F.M. Deputy Director of Environmental Services, Mary Tanguma, Water Lab Manger, Jena West PHEP Coordinator, Angela Stafford, Texas Home Visiting Program Manager, Victoria Reyna, Harp Program Manager, Kayla Gutierrez, Student Intern (UHV)		
Agenda	Key Points	Actions	Due Date and Person Responsible
Call to Order	Presiding Officer: Bonnie Petty RN opened the meeting; Time 12:11		
Roll Call	Derrick L. Neal, Secretary		
Approval of Agenda	No motion needed for prior meeting was emergency unscheduled BOH meeting to elect new officers		
Approval of Draft Minutes April 19, 2018	Motion		
1. Citizen Communication	Staff members' introduction Of the Public Health Department. Mary Tanguma, Water Lab Manger, Brittany Burgess M.PH. Epidemiologist/ Accreditation Coordinator, Angela Stafford, Texas Home Visiting Program Manager, Craig Kirkpatrick, Chief Animal Control Director, Delilah Perez RN, Assistant Public Health Director, Samantha Friar, Finance Director, Tammy Fikac R.S., CF.M. Deputy Director of Environmental Services, Victoria Reyna, Harp Program Manager. Kayla Gutierrez, Student Intern (UHV)		

<p>2. Other Committee Reports</p>	<p>Brittany Burgess MPH, Epidemiologist/ Accreditation Coordinator</p> <ul style="list-style-type: none"> • Accreditation Overview and Timeline Current EPI situation. After reviewing the last couple of years data, I am able to pull off of the statewide website it does appear we have some uptakes in hospital acquired infections. Reason could be because we are paying more attention to that situation than before. • EPI trends in Victoria County <p>Angela Stafford, Texas Home Visiting Program Manger</p> <ul style="list-style-type: none"> • Family Connects and Parents as Teachers Program overview 	<p>The current accreditation process: we will be moving on to the phase called quality improvement. We are conducting a performance measurement staff assessment. We will send out a survey to all of the Health Department workforce. Then we will evaluate it on a data base. The leadership team will conduct a quality improvement survey as a team. Therefore, we can start the process of building a quality improvement plan for our accreditation.</p> <p>We were approach at the beginning of last year with Maternal Early Childhood Home visiting funding. There was a community assessment done with Victoria and found that our County was at a highest risk factor for childhood maltreatment, and malnourishment for CPS Cases. Victoria was 1 of the 4 funded with this program. With Parents as Teachers we partnered with VISD. VISD has 32 family's they are currently working with. There annual goal is 40 families for the year. They recruit at risk families. If they have a risk factor of intimate partner violence, substance abuse, CPS cases, learning disability they can qualify for this program. They can see a mother when she is pregnant, once the child is born all the way till five years of age. If they become a candidate, they can receive two visits per month per two years. They focus on parent childhood interactions.</p> <p>Family connects is partnered with Stars Clinic in Victoria. They have to see 120 babies this year. Any women who delivers at Citizens Hospital and resides in the county are eligible for this program. They can have up to three home visits. We will try to move to DeTar at year 3 or 4, because we want to build it first at citizens.</p>	
<p>3. Board Membership & Board Business</p>	<p>Strategic Plan</p> <ul style="list-style-type: none"> • Tying in current goals and current projects, and anything we are trying to do in the future. Strategic plan is a requirement for accreditation of the Health Department. 	<p>Disseminate remaining Health Department Strategic plan/ documents to Board of Health Members that have not already received governing document.</p>	
<p>4. Public Health Department Director's Report</p>	<p>Departmental update</p> <ol style="list-style-type: none"> 1. Environmental Services & Public Health Nursing 2. Harp Services 3. Administration 4. WIC 5. Animal Control 6. PHEP <p>Policy and Procedure Completion (Authorization)</p>	<ol style="list-style-type: none"> 1. Are staff and inspectors following up on local events that usually take place on the week-end. Flood insurance rate maps are going through revisions at the moment. Public Health Nursing- There are more children coming in early this summer to get immunizations. Hired a new TB nurse, Dana Ramirez. 2. Working on quality management. Ensuring we do well when the audits occur again. 3. We are in the process of finalizing the mental health grant we received from the HOG 	

		foundation. Be Well Victoria. Will funds 3 positions. 4. None 5. Get dogs and cats adopted. Will partner with a rescue organization out of Bastrop Called Wags. 6. Be better prepared with shelter management. We are limited on staff with setting up a shelter management. Jenna is working on identify a church that will serve as a long term shelter for Victoria County.	
Adjournment: 12:55			
Next Meeting 9/12/2018			
Name-			
Signature Derrick L. Neal			

Mission: To promote, protect, and respond to the residents of Victoria County and the communities we serve by providing public health services essential for healthy communities.

Vision: The Victoria City County Health Department will be a recognized leader in advancing the health and safety of the community.

Values: ACE IT! Accountability, Customer Service, Education, Integrity & Teamwork

Accountability: Strive continually to learn and improve to achieve the highest ideals of public service. Take responsibility for our performance in all of our decisions and action.

Customer Service:
 We value and respect diversity and recognize the benefit it brings in understanding and serving all beings.
 We approach all people with significance, understand, compassion, and dignity.
 Demonstrate a passion for customer service.
 Engage and listen intently to customer requirements and expectations

Education: Continually seek to educate and learn. Build on our successes, learn from our successes, and build on our failures. Display openness and curiosity to learn from anyone, anywhere, anytime.

Integrity: We adhere to ethical and moral standards in performing our duties with a high level of professionalism, while treating the community and colleagues with fairness and respect.

Teamwork: Leverage abilities of all team members to meet our common goals. Take initiatives to be part of the solution. Treat team members, customers, partners and suppliers with mutual respect and sensitivity, recognizing the imperative of diversity.

VCCHD Strategic Plan Goals (SP Goals):

Strategic Priority I: Increase visibility of VCCHD to community and stakeholders.

Strategic Priority II: Employee engagement in mission, vision, and values.

Strategic Priority III: Actively engage in internal and external policies.