



**Public Health**  
Prevent. Promote. Protect.

Victoria County Public Health Dept.

## Board of Health Minutes

<b>Board of Health</b>		<b>DATE/TIME: 04.17.2019; 12:00 pm – 1:00 pm CST</b> <b>LOCATION: Victoria City County Health Department Board Room</b> <b>2805 N. Navarro St.</b> <b>Victoria, Texas 77901</b> <b>(361) 578-6281</b>	
<b>OFFICERS:</b> <b>CHAIR:</b> Bonnie Petty, RN <b>VICE-CHAIR:</b> Dr. Daniel Cano M.D. <b>SECRETARY:</b> Delilah Perez, RN		<b>MEMBERS:</b> Bonnie Petty (Chair), Bonnie Petty, RN (Vice-Chair), Dr. John McNeill, Dr. Lee Zeplin, Dr. Daniel Cano, Darla Strother, Dr. Javier Vasquez-Ortiz, M.D., Dr. Malcolm Sumbera D.D.S and Henry Holloman  <b>Members present:</b> Bonnie Petty RN, (Chair), Dr. Daniel Cano, (Vice-Chair), Henry Holloman, Darla Strother, Dr. Malcolm Sumbera M.D.  <b>Guests/ Victoria County Staff Present:</b> Delilah Perez RN, Assistant Public health Director, Brittany Burgess MPH, Epidemiologist, Jizyah Shorts CHW, Kim Pagel WIC Director, Victoria Reyna HARP program manager, Sam Friar Finance Director, Angelica Stafford CHW, Mary Tanguma, David Gonzales	
Agenda	Key Points	Actions	Due Date and Person Responsible
<b>Call to Order</b>	Presiding Officer: Bonnie Petty RN opened the meeting; Time 12:03		
<b>Roll Call</b>	Delilah Perez, RN		
<b>Approval of Agenda</b>	Motion		
<b>Approval of Draft Minutes December 12, 2018</b>	Motion		
<b>1. Citizen Communication</b>			
<b>2. Other Committee Reports</b>	Brittany Burgess MPH, Epidemiologist/ Accreditation Coordinator <ul style="list-style-type: none"> <li>• Accreditation Status</li> </ul>	Victoria County has had about 100 cases reported and investigated by Epidemiologist Brittany Burgess. There was an outbreak in January and February. Ms. Burgess worked with CDC with this outbreak. As of February 4, there was no more reported cases, but will be monitored for the next 6 months. Currently working on the grant for bringing in the CIC prep course to have 25 individuals in Victoria County receive certification for CIC.	

<b>3. Board Membership &amp; Board Business</b>	<ul style="list-style-type: none"> <li>• TACCHO Conference Update</li> </ul>	<p>Bonnie Petty attended the TACCHO conference.</p>	
<b>4. Public Health Department Director's Report</b>	<ol style="list-style-type: none"> <li>1. Environmental Services- Mary Tanguma</li> <li>2. Texas Home Visiting- Angie Stafford</li> <li>3. Nursing - Di Anna Harris</li> <li>4. HARP - Victoria Reyna</li> <li>5. Be Well Victoria - Jizyah Shorts</li> <li>6. Administration - Delilah Perez</li> <li>7. WIC - Kim Pagel</li> <li>8. Animal Control - none</li> <li>9. PHEP - none</li> <li>10. Finance – Samantha Friar</li> </ol>	<ol style="list-style-type: none"> <li>1. General Sanitation complaints and septic complaints have been high this past month.</li> <li>2. Birthrate at Citizens have been low the past couple of months. Texas Home Visiting will extend to DeTar by the next fiscal year beginning in September. THV is trying to improve the child well visits with parents. Right now, the program is applying for a Fatherhood Effect program to increase the presence of father services in the Victoria community.</li> <li>3. The end of April is national infant immunization month. Under the age of two immunizations will be free during the last week of April. One case of TB in Calhoun County, and one in Victoria.</li> <li>4. Getting ready for the next audit that will take place in June.</li> <li>5. Next Coalition meeting will be on April 30. The first Be Well steering committee meeting will take place this month. Be Well Victoria will take five community members to the RLS conference, and grantee meeting.</li> <li>6. Voting will take place for the RN and Restaurant position for board members will take place soon. Position for Health Director has been filled by David Gonzales.</li> <li>7. Working on outreach to bring participation up. Going out into the community to areas to recruit the excluded population who can benefit from these services.</li> <li>8. No updates</li> <li>9. No updates</li> </ol>	

		<p>10. Currently have nine department of state health services grants totaling \$860,363 this fiscal year. Five BBCOG grants totaling \$611,178. Two private funding grants: Texas A&amp;M Agrilife, and Be Well grant totaling \$410,000. One DFPS grant total is \$2.3 million dollars for the next five years.</p>	
<p><b>Adjournment: 12:40</b></p>			
<p><b>Next Meeting 06/12/2019</b></p>			
<p><b>Name- Delilah Perez, RN</b></p>			
<p><b>Signature</b></p>			

**Mission:** To promote, protect, and respond to the residents of Victoria County and the communities we serve by providing public health services essential for healthy communities.

**Vision:** The Victoria County Public Health Department will be a recognized leader in advancing the health and safety of the community.

**Values:** ACE IT! Accountability, Customer Service, Education, Integrity & Teamwork

**Accountability:** Strive continually to learn and improve to achieve the highest ideals of public service. Take responsibility for our performance in all of our decisions and action.

**Customer Service:**  
 We value and respect diversity and recognize the benefit it brings in understanding and serving all beings.  
 We approach all people with significance, understand, compassion, and dignity.  
 Demonstrate a passion for customer service.  
 Engage and listen intently to customer requirements and expectations

**Education:** Continually seek to educate and learn. Build on our successes, learn from our successes, and build on our failures. Display openness and curiosity to learn from anyone, anywhere, anytime.

**Integrity:** We adhere to ethical and moral standards in performing our duties with a high level of professionalism, while treating the community and colleagues with fairness and respect.

**Teamwork:** Leverage abilities of all team members to meet our common goals. Take initiatives to be part of the solution. Treat team members, customers, partners and suppliers with mutual respect and sensitivity, recognizing the imperative of diversity.

**VCCHD Strategic Plan Goals (SP Goals):**

Strategic Priority I: Increase visibility of VCCHD to community and stakeholders.

Strategic Priority II: Employee engagement in mission, vision, and values.

Strategic Priority III: Actively engage in internal and external policies.